

Special Events Risk Assessment

Hazard	Risk Control
Slips, trips and falls	<p>Venue to be checked for any potential hazards prior to Session and as part of ongoing centre management.</p> <p>Users are encouraged to be vigilant during their time in venue</p>
Noise	<p>Excluding entrance, doors and windows will be kept shut at all times to reduce noise to public.</p> <p>The music will be played at a reasonable level as to not endanger patrons.</p> <p>The venue is detached and does not form part of domestic housing. The nearest residential buildings are located on side roads approximately 250m outside the boundary of venue.</p>
Intruder at event	<p>All visitors will be asked to produce tickets at entry point.</p> <p>Visitors will be searched using competent SIA security at entry point</p>
Fire	<p>There are adequate means of escape in the event of fire Security will be briefed of emergency procedures prior to start of event to familiarize themselves with building layout, venue firefighting equipment, emergency points, fire alarm drill, First Aid Kit. In the event of fire, emergency services will be contacted on 999</p>
Electricity	<p>All external music systems entering the venue are PAC tested to eliminate risk of electric shock.</p> <p>In the event of fatal electric shock, emergency procedures as specified in fire procedures will be provided</p>
Vehicles blocking access to residents	<p>Red Leaf Village will appoint traffic marshalls to patrol local car park and adjacent side roads to ensure attendees attending venue for special events do not restrict local residents.</p> <p>Offenders will be asked to relocate illegal and badly parked vehicles .</p>
Excessive Drinking	<p>Red Leaf Village reserves the right to refuse the sale of alcohol to individuals if it appears an individual may be exceeding drink measures.</p> <p>Red Leaf Village reserves the right to refuse entry to individuals if it appears the person/s may be under the influence of drugs or alcohol.</p> <p>Red Leaf Village reserves the right to refuse entry to individuals under the age of 21.</p> <p>Red Leaf Village will refuse events if found patrons are under the age of 21 and not supervised by adults.</p>